

Online Licence Service System

- Website : www.licensing.gov.hk
- Receive online liquor licence applications (new, renewal, transfer, amendment, nomination and authorisation of reserve licensee etc.)
- Track the progress of the applications
- Online payment such for new, transfer, renewal and amendment applications

Online payment

- FEHD will liaise with our IT section to arrange online payment to authorization for nominated reserve licensee or temporary absence of licensee.
- The payment and the collection of liquor licence can be made by post or in person.

Dutiable Commodities (Liquor) Regulation 2015

- Electronic submission of liquor licence applications is allowed when accompanied by
 - Digital signature
 - Password assigned or approved by the Liquor Licensing Board (LLB)

Flowchart of E-Application

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Application for **Renewal/ Amendment**
of Liquor Licences

Application for **New Issue/ Transfer** of
Liquor Licences

Assign User Name and Password and

Apply for User Name and
Password

Login the account via the “**Online Licence
Service www.licensing.gov.hk**”

Complete application form

Check the pre-filled data and update/fill in
relevant parts of the form requiring completion

Sign and Submit

Check accuracy and data before signing by Password

Licensing Office starts to process

Advantages

- + Convenient
- + Easy
- + Fast
- + Paper saving

Thank you