

**Business Facilitation Advisory Committee
Food Business and Related Services Task Force**

**Provision of Guide to Application for Restaurant Licences
(Quick Reference Version)**

Purpose

This paper briefs members on a “Quick Reference Guide to Application for Restaurant Licences” (Quick Reference Guide) compiled by the Food and Environmental Hygiene Department (FEHD).

Background

2. To facilitate restaurant licence applicants’ understanding of the licensing requirements for restaurant licences, the FEHD has compiled “A Guide to Application for Restaurant Licences”, which sets out the licensing requirements for restaurant licences imposed by relevant government departments and related information, for reference by the relevant parties.

3. In order to enable prospective applicants of restaurant licences to understand more easily the licensing requirements and the points to note during the licence application process, in addition to the existing “A Guide to Application for Restaurant Licences”, which sets out the relevant information in detail, the FEHD has compiled a concise version of the Guide to provide basic information in a simple and clear way for the trade’s reference.

Quick Reference Guide

4. Apart from giving a brief introduction to the criteria for issuing restaurant licences and the application procedures in simple and easy to understand terms, the Quick Reference Guide also includes examples of restaurant settings, a brief description of the major facilities in food room and a food room/kitchen area requirement calculator, which enable the applicants to have a better grasp of the relevant licensing requirements with both pictures and

text. The Quick Reference Guide was uploaded onto the [FEHD's website](https://www.fehd.gov.hk/english/licensing/Quick_Reference_Guide.pdf) in December 2022 for public access. (https://www.fehd.gov.hk/english/licensing/Quick_Reference_Guide.pdf)

Advice Sought

5. Members are invited to note and comment on the contents of this paper.

Food and Environmental Hygiene Department
April 2023