

在信函內提供個案主任的
電郵地址的事宜

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- 食環署已提醒分區環境衛生辦事處在給申請人的覆函內已列有電郵地址，以方便持牌人在牌照續期或申請更改圖則時與衛生督察聯絡。
- 食環署並已提醒相關同事需適時處理電話留言，並經常清理留言信箱。



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食物環境衛生署
Food and Environmental
Hygiene Department

4/F, Tokwawan Market & Government Offices, 165 Ma Tau Wai Road, Kowloon

九龍城區環境衛生辦事處
Kowloon City District Environmental Hygiene Office
九龍馬頭圍道一六五號土瓜灣政府合署四樓

電話 Tel : 2715 4608 傳真 Fax : 2761 0718

電郵 E-mail : xxx@fehd.gov.hk

Our file ref. : (2) in FEHD KC 36-40/50/XX

Registered Mail

9 July 2021

XXX LIMITED
(Attn.: XXX XXX XXX)
XXXXXX,
XXXXXX,
XXXXXX

Dear Sir/ Madam,

Places of Public Entertainment Licence
CINE-XXXX HOUSE
XXXXXXXX XXXXX XXXXXXXXXXX XXXXXXXXXXX XXXXX

I wish to inform you that your Places of Public Entertainment Licence is due to expire on 11 January 2022. Please indicate in the attached slip your wish to renew your licence and return it to me within 14 days from the date of this letter. Should the return slip fail to reach me by 23 July 2021, it will be assumed that you do not wish to continue your licence and it will not be renewed upon its expiry.

Opportunity is also taken advise you that if you wish to renew your licence you are required to submit to this office a copy of the Periodic Test Certificate (Form WR2) endorsed by the Director of Electrical and Mechanical Services before your licence can be renewed.

Should you have any enquiries on this matter, please contact Health Inspector, Mr. XXX XXXX XXX at 2711 XXX or via email: XXXX@fehd.gov.hk.



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